

**From:** Vankeerbergen, Bernadette  
**To:** [Simmons, Clare](#); [Lowry, Debra](#)  
**Cc:** [Heysel, Garrett](#); [Fletcher, Richard](#)  
**Subject:** English 2261 and 3372 distance learning  
**Date:** Friday, December 09, 2016 2:28:00 PM  
**Attachments:** [image001.png](#)

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Dear Clare and Debra,

On Friday, December 2, the Arts and Humanities 2 Panel of the ASC Curriculum Committee considered proposals to offer 100% distance versions of English 2261 (an existing course with GE Literature) and English 3372 (also an existing course with GE Literature).

Please find below the feedback of the Panel:

- 1) English 2261: unanimously approved with one recommendation:
  - Under “Additional Resources,” syllabi refer students to ASC Advising Services. Since this course is a GE course, it can be taken by students from any college at Ohio State. Therefore, services listed should not exclusively be ASC’s (since academic advisors in ASC do not advise non-ASC students). Please refer students to the advising services of their own college. Also, instead of inserting this link <http://artsandsciences.osu.edu/academics/current-students/advising> , please use this one <http://advising.osu.edu/welcome.shtml>
  
- 2) English 3372: unanimously approved with four recommendations:
  - Sample syllabi have the following title: “Special Topics in Science Fiction and/or Fantasy.” The actual title of the course is “Science Fiction and/or Fantasy.” A specific title can, of course, be used for specific iterations of the course. However, when referring to the course in general, be sure to use exact title, namely “Science Fiction and/or Fantasy.”
  - For both on-line syllabi, p. 2: The three bullet points that are presented as course learning outcomes are in actuality GE language. The first bullet point corresponds to the generic goals of the GE Literature category and the next two bullet points are the two Expected Learning Outcomes for this GE category. The language should be correctly identified as GE language, not course goals. See GE goals and expected learning outcomes here <http://asccas.osu.edu/curriculum/ge-goals-and-learning-outcomes>
  - Under “Additional Resources,” syllabi refer students to ASC Advising Services. Since this course is a GE course, it can be taken by students from any college at Ohio State. Therefore, services listed should not exclusively be ASC’s (since academic advisors in ASC do not advise non-ASC students). Please refer students to the advising services of their own college. Also, instead of inserting this link <http://artsandsciences.osu.edu/academics/current-students/advising> , please use this one <http://advising.osu.edu/welcome.shtml>
  - P. 13 of each syllabus: Mental health statement: Replace reference to “quarter” with “semester.”

The courses will now continue through the approval process

Should you have any questions about this feedback, do not hesitate to contact Richard Fletcher (faculty Chair of the Arts and Humanities 1 Panel; cc'd here), or me.

My best,  
Bernadette



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